

Cadence Club Minutes Regular Meeting

April 8, 2014

Attendees: Paul Button, Samantha Colborn, Chris Dean, Nannette Dean, Steve Garner, Linda Hurley, John Hecker, Barbara Kirk-Chapa, Betsy Lenhart, Terry Lenhart, Stacey Ullom, Stacey Van Dyne, Doug Waddell, Kym Waddell, Andy Doherty

Meeting Called to Order at 7:03 PM

Approval of Minutes - Chris Dean motioned to approve the March 4, 2014 minutes as written. Nan Dean seconded, motion carried.

Introductions were made by all, for the new attendees present.

★Student Representative - Laura Lenhart

🗣️Ministry of Music

- The student group was developed a month ago, spearheaded by Michael Laughlin.
- Purpose is to communicate wants and needs of band members to the Director and Cadence Club.
 - President-Anna Hurley
 - Vice President-Laura Lenhart
 - Librarian-Victoria Simon
 - Secretary-Evan Hecker
 - Social-Joey Button
 - Sophomore Representative-Justin Lowry

★Treasurer's Report - Kym Waddell

🗣️Report of March 31, 2014 month-end checking account balances, income and expenses was presented and discussed. Noted:

- 20% of monies raised by parent-led fundraisers remains to be paid to the Uniform/Forever Fund. The amount will be \$3,259 for 2014.
- The Treasurer reports are filed.

★President Report - Betsy Lenhart

🗣️Amendments to Bylaws

- Proposed changes to the Bylaws were distributed to the membership the past two months.
- Timing of the school year makes a change in Bylaws necessary.
- There are 9 Bylaws being amended: 3.1; 5.5; 7.1; 7.2; 7.3; 7.4; 9.5; 10.3; 11.6. The changes all relate to dates of term of office or activity/responsibility.
- The current term of office is July 1- June 30. The proposed change for officer positions, chairs and members (except the Treasurer) is May 1- April 30.
- The Treasurer's term of office will coincide with the DCS fiscal year and remain July 1-June 30. The outgoing Treasurer will remain in office until June 30 to provide overlap, and transition support to the new Treasurer.
- An assessment was made regarding quorum for voting. Eighth grade parents will not be eligible for voting until after amended Bylaws are approved. Quorum was confirmed.

***MOTION:** made by Doug Waddell to accept the Bylaws as amended. Samantha Colborn seconded. Motion carried.

★Budget Committee Report - Doug Waddell

- The Director's 2014-2015 budgeted expense is \$23,750.
 - Student-led fundraising, band fees and 20% from CC fundraising offset these expenses.
- The CC 2014-2015 budgeted expense is \$23,158.
 - The shortfall of \$2,862 is due to non-recurring expenses this year.
 - Replacement of the WinterGuard tarp.
 - Replacement of the Director's scaffolding.
 - All CC expenses are offset by parent-led fundraising.
 - From now on, reserve allocations will be made for future non-recurring expenses.
 - There are three accounts held at the school district level.
 - One, the Director's Account (annual expense/revenue for concert and marching band).
 - Two, the CC Account (No activity here since 2011. This may be used as capital account for reserve funds from now on).
 - Three, Uniform Account (20% from CC parent fundraisers is deposited here annually).
 - Account to be renamed Forever Fund.
 - Betsy Lenhart suggested a goal for the new year - To improve communications with the school district to obtain accurate balances for the accounts held at district level.
 - Distribution of CC parent-led fundraisers.
 - Monies raised in 2014-2015 will cover expenditures in 2015-2016. CC maintains a cushion of one year's expense in the checking account for current operating expenses.
 - 20% to the Director's Account to help offset budgeted expenses.
 - 20% to the Uniform Account/Forever Fund in reserve for future major expenses.
 - 60% to annual operating expenses of the CC.

***MOTION:** made by Paul Button to approve the Budget as written. Chris Dean seconded.

★Director's Report - Mr. Doherty

- Symphonic Band received a 'ONE' rating in Class B at District Contest. This is the highest rating. The students had an incredible performance.
 - State contest is April 25 at Gahanna High School
- Remaining concert schedule
 - April 21 concert to include freshman and symphonic bands.
 - April 25 state contest for symphonic band only.
 - Final performance for freshman and symphonic bands will be at graduation.
- Marching band show
 - Very happy to have extremely talented staff
 - Percussion expert from Rhythm X
 - Music arranger from OSU
 - Drill and color guard instructors returning

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Other Items

- Summer schedule is posted on the website, hayesband.com
- New administrative system, Charms, will help with communications between Director, CC and Parents. There is an RSVP button to respond to volunteer events, mass text and phone calls and more.
- Auditions will be early in May for placement in band for the next academic year. School counselors will make any schedule adjustments that are necessary.
- April 23 will be a mandatory parent meeting for all band and guard parents at 7 p.m. in the Hayes band room. Summer schedules, Friday schedules, rehearsal changes, contests specifics, Charms accounts, etc., etc. will be discussed.
- First marching band rehearsal with incoming freshman will be Tuesday during finals week from 6-8 p.m.
- Nan Dean relayed numerous parent requests for information to be pushed out to parents rather than requiring them to check a website. The Director indicated this would be more possible with Charms.

★Fundraising Report - Presented by Betsy Lenhart in Gary Hughes absence.

Crew Stadium

- We have about 30 who have committed to alcohol training.
- Sodexo is still waiting for the CC insurance information. Nan Dean volunteered to look into this and follow-up with it.
- ROTR assignments have not been given yet. We are still hoping for the field bunker.
- Volunteers are needed for the 4/26 game. There is game on 4/19 but that being Easter weekend, Sodexo has been informed that we are not available.
- Sodexo has stand #125 available for Saturday May 10, Wednesday June 4, Wednesday July 16; 15 – 18 people, 10 cash lines, which we have applied for.

★Committee Report - Uniforms - Linda Hurley

- The Director has contacted students who have damaged their new uniforms to discuss replacement costs.
- Professional cleaning will be arranged soon.

★Nominating Committee - Nan Dean

Slate of Officers presented for 2014-2015

- President, Betsy Lenhart
- 1st VP, Paul Button
- 2nd VP, Doug Woller
- Secretary, Stacey Ullom
- Treasurer, Kym Waddell

- Nan Dean called for any nominations from the floor. None were presented.

***MOTION:** made by Chris Dean to accept the new slate of officers. Samantha Colborn seconded. No opposed or abstaining. Motion carried.

Adjournment: Motion made by Nan Dean. Kym Waddell seconded. Motion carried. Meeting ended at 8:01 p.m.

★Next meeting, Tuesday May 6, 2014, 7 p.m.

Minutes prepared and submitted by Stacey Christensen Ullom, Secretary