

Cadence Club Minutes Regular Meeting

March 4, 2014

Attendees: Paul Button, Samantha Colborn, Chris Dean, Nannette Dean, Steve Garner, Gary Hughes, Betsy Lenhart, Stacey Ullom, Doug Waddell, Kym Waddell, Doug Woller, Andy Doherty, Alan Notestine

Meeting Called to Order at 7:02 PM

Approval of Minutes - Paul Button motioned to approve the February 4, 2014 minutes. Kym Waddell seconded, motion carried.

Betsy Lenhart announced that Sandy Noren has resigned and thanked her for her dedicated service both raising money for CC and tracking finances. Kym Waddell volunteered to serve as treasurer for CC.

★Treasurer's Report - Kym Waddell

Report of February and March 2014 checking account balances, income and expenses was presented and discussed. Noted:

- The reports are preliminary and will be submitted as amended once they are reconciled and signed by another Executive Officer.
- The preliminary treasurer reports are filed.

★Officer Reports - 2nd Vice President/Fundraising - Gary Hughes

Report of Crew Stadium Fundraiser

- 5 Have been trained as 'Leads'. There will be one more training date for anyone else who is interested. A 'Lead' manages the concession stand and has a longer shift (total shift = approximately 8 hours per soccer game) to count inventory and money.
- 18 Have signed up to attend alcohol training. Four are new and the remaining are returning with experience. Most will have senior members in the band next year.
- CC will likely have a smaller concession stand this season and a request has been made for our usual ROTR location.
- Although CC is not on the schedule for March Crew games, we expect to be scheduled for April and thereafter once we complete the paperwork and provide proof of our liability insurance policy.
- In order for the Crew Stadium fundraiser to continue as a source of money to support the band, new and more people must step up to help.
- Doug Woller, parent of an incoming freshman, offered to help spread the word among parents of 8th graders.
- A question/suggestion was made to see if Music Boosters would be interested in participating at Crew. Money raised at Crew would be shared with Music Boosters based on the number of workers at each event. Nan Dean will pursue with Lisa Tabeck from Music Boosters.

Report of Parent Meeting

- Mr. Doherty reported that finding a meeting space for a meeting has been challenging.
- The goal is to have a meeting in the month of March with a date/place scheduled within the next week and a communication strategy for presentation.

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★Committee Reports - Uniform Committee - Betsy Lenhart

☉Uniform Report

- Band uniforms will be professionally laundered after the musical.

★Director's Report - Mr. Doherty

☉District Contest

- Symphonic Band is doing a nice job and working hard to prepare for the contest.
- Members will leave from the school on Friday afternoon for the contest at Granville High School.
- The contest begins at 4:30 and Hayes will be the second band to perform.

☉Marching Show for summer/fall 2014

- Planning for the new show is coming along.
- Currently investigating props that will meet the criteria for use in competitions.
- Announcement of the new show will be late April or early May.

☉Summer Rehearsals

- Marching Band rehearsal space will remain at Hayes this summer/fall. The new principal has been very supportive.
- Band practice will begin in July.
- School will start August 13, 2014.

☉High School Band Trip

- The next band trip will be during the 2015/2016 academic year.
- The Directors are looking into a Florida trip during the week of Spring Break 2016.
- They are trying to arrange something that will be similar in cost to the past band trips.

☉Band 'Positivity'

- Mr. Doherty is rewarding the 'Awesome Musician of the Week' with donuts.
- The importance of a positive attitude in rehearsals and toward each other is being stressed to members.
- The goal is for everyone to be a valued member of the group, to respect the program and each other and to have pride in what they do.

☉Winter Guard

- They are performing exceptionally well and won first place at the contest last week.
- The show is very emotional and not to be missed.
- Mr. Doherty will provide details of Winter Guard awards and performance location/ time to the secretary to be included in the next Band Bulletin.
- Rehearsals are Monday, Wednesday, Thursday 6:30-9 p.m.

☉Mr. Notestine's report on Middle School band

- Solo and ensembles will perform in April
- Yankee candle sale is helping students fund the biannual Cedar Point trip this spring.

★Budget Committee Report - Doug Waddell and Chris Dean

- ☉The 2014-2015 trial budget was presented and discussed at length to gather opinions from all members-at-large.

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- The Budget committee has incorporated the showshirt expense and other Director's expenses that were covered in the current CC budget at a total \$1,860.
- The 2014-2015 trial budget is similar to the CC current year budget. Actual expenses per line item are not yet available.
- It was noted that the cost benefit per band member in the new budget is \$499. With current band fees remaining at \$175 each, CC families would have to fundraise enough money for the program expense.
- The Director has requested that CC cover an additional \$9,700 in expenses.
- The budget includes items used for Winter Guard as well as fall Marching Band.
- CC was founded to support the fall Marching Band, Winter Guard, and winter Drumline (when we have one). It is important that all students involved with these programs have a parent representative present at mandatory meetings.
- If CC pays an early deposit for drill and Color Guard, materials for summer rehearsal are available sooner. The guard will have their uniforms and flags available at the start of the season. Payments from DCS for deposits relating to programs in the next school year are not available until the current DCS fiscal year ends in July.
- The budget was presented for discussion of each line item. The directors and membership discussed line items. Due to time constraints and the need to reflect on discussions, the Budget Committee will reconvene to determine a workable budget to present at the April CC meeting.
- Monies from student fundraisers have been deposited in a DCS 'White House Account' which has not been accessed in two years. The treasurer will look into this further.

★Nominating Committee - Nan Dean

- The new slate of officers and chairs were presented.
 - The current President, 1st VP, Secretary and Treasurer have agreed to continue another year.
 - Doug Woller has agreed to serve as 2nd VP, Fundraising.
 - A committee chair is still needed for uniforms.
 - The Secretary noted that a chair was needed for Publicity/Communications Committee.
 - The President noted we are only voting on the slate of officers, not committee chairs.

***MOTION:** made by Paul Button to accept the ballot and slate of officers. Chris Dean seconded. Motion carried.

★President's Report - Betsy Lenhart

- The proposed change to the following By Laws were emailed to membership on Feb 19, 2014. They are ready to be voted on and will be emailed to the membership again before the next meeting:
 - 5.5 and 9.5, regarding Term of Office for most Officers and Standing Committee members.
 - 7.1-7.4, nominating committee, election of officers and the transition of old board members to new board members.

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- 10.3, prospective students.
- 11.6, preparation of budget.

☪ So as not to jeopardize Cadence Club's 501c3 nonprofit status, CC members met with an attorney for legal advice on a scholarship proposal.

- The attorney determined the proposal would not work as written. The attorney will try to find acceptable practices that CC could pursue. A followup meeting will be scheduled.
- The objective remains: to provide financial incentive to CC families to participate in fundraisers to offset the costs of band fees.

☪ Nan Dean reported that CC is required to file a 'Statement of Continued Existence' with the Secretary of State every five years.

- The cost for filing is \$25.
- CC last filed in 2011. The CC is currently in good standing with the State of Ohio, however there was some irregularity in the way it was filed. Although we are in good standing, it is recommended that CC file the proper forms before the end of calendar year 2014. The treasurer was asked to add this line item to the budget and to file the 'Statement' along with fiscal yearend reporting requirements.

☪ Nan Dean reported that the CC Statutory Agent is Melissa Mercer and this should be updated.

- Statutory Agents should not be changed often therefore, it should be in the name of the Band Director and changed only with a new Band Director.

Adjournment: Motion made by Paul Button, Doug Waddell seconded. Motion carried. Meeting ended at 8:36 p.m.

★Next meeting, Tuesday April 8, 2014, 7 p.m.

Minutes prepared and submitted by Stacey Christensen Ullom, Secretary